

## Review & Exam Session checklist

*Students must pre-register at least 30 days prior to the session. Visit the OPCA website for dates.*

☐ Register for your Review & Exam Session

***Bring the following to your session:***

☐ OPCA Course Material

☐ TSSA Liquid Fuels Handling Code 2007

☐ Exam application fee (see website for details)

☐ Photo Identification

☐ TSSA Practical Experience Sign-off document  
(for PM1, PM2 & PM3 see inside guide for details)

# Petroleum Mechanic Training Program

## Student Guide

Training centre:  
51 King St.  
Unit #8  
Barrie, Ontario



Ontario Petroleum Contractors Association  
1-866-360-6722  
[www.OPCAonline.org](http://www.OPCAonline.org) [info@opcaonline.org](mailto:info@opcaonline.org)



Welcome to OPCA's Petroleum Mechanic Self-Study training program! We appreciate your interest and hope you find this to be an informative and rewarding learning experience. In addition to gaining the proper knowledge and know-how to work within the petroleum mechanic license you will earn, the course helps to prepare you for the Technical Standards and Safety Authority (TSSA) certification examination.

Included in your home study course:

- ✓ Training Manual
- ✓ Quiz booklet
- ✓ Supplemental DVD (PMH & PM2 only)

This course, which was designed by the Ontario Petroleum Contractor's Association conforms to all applicable TSSA requirements. The self-study format allows you the flexibility to study when and where your schedule allows. Within the training manual and the learning-support materials, you will find extensive but interesting reading and quality information that will help to prepare you for TSSA's examination that is required for PM certification. While self-study is a convenient way to fit formal learning into your schedule, it does demand certain things from you - Initiative, motivation, discipline and persistence are all necessary components for success. Each course typically requires 30-40 hours of study time. If other members of your organization are also taking this program, you may find it helpful to arrange group study sessions or to quiz one another on the material you have covered.

Enjoy the course, we are confident you will find this to be an excellent learning experience!

## **PRACTICAL REQUIREMENT FOR CERTIFICATION: TSSA PRACTICAL SKILLS SIGN-OFF DOCUMENT**

The Practical Skills Sign-Off Document serves as a permanent record of work performed. It is the responsibility of the student to arrange to work with a licensed petroleum mechanic to gain the necessary hours of field experience required for certification.

The sign-off document can be submitted one of two ways:

1) If the required hours have been completed, students may bring the completed document to their review & exam session - OPCA will submit on the students behalf.

2) Student can submit document directly to TSSA after they have completed their course and once they have fulfilled the required hours.

### **Required hours for certification:**

PM1 - 1000 hours    PM2 - 2000 hours    PM3 - 500 hours



## **LIQUID FUELS HANDLING CODE**

All participants are required to purchase the TSSA Liquid Fuels Handling Code 2007 as part of their study material and can be used during the exam.

Code books can be purchased through the CSA website at [www.shopcsa.ca](http://www.shopcsa.ca)



## **Review & Exam Sessions:**

OPCA petroleum mechanic course participants are provided with a one day in-class course review with a certified instructor.

The TSSA certification exam is written following the review session.

Registration for the review/exam sessions is required.



## **Study Tips**

*Allow yourself sufficient time to study using the suggested times in your manual as a guideline*

*Use the accompanying quizbook at the end of each section to test your knowledge*

*Study with a partner*

*Need help? Call 1-866-360-6722 or email us at [info@opcaonline.org](mailto:info@opcaonline.org) if you have a question.*

